

Quick

CLEANING

CHECKLIST



Quick Cleaning CHECKLIST

KITCHEN

- Clear countertops Remove clutter and wipe down surfaces quickly.
- Wipe appliances Quickly clean the stove, microwave, refrigerator, and dishwasher.
- Speedy sink Scrub the sink and freshen the disposal in a few minutes.
- Quick cabinets Organize and wipe down a few shelves at a time.
- Swift sweep Do a quick sweep or spot-clean the kitchen floor.

LIVING ROOM AND COMMON AREAS

- Dust surfaces Quickly dust furniture, shelves, and electronics.
- Fast floor refresh Vacuum or sweep high-traffic areas.
- Tidy up Put away items and do a quick organization sweep.
- Spot clean Address any visible stains or spills on upholstery.
- Shine windows Clean and polish glass surfaces in a jiffy.

Quick Cleaning CHECKLIST

BEDROOM

● Make the bed

Straighten sheets and fluff pillows in seconds.

● Dust surfaces

Quickly dust furniture, nightstands, and decorative items.

● Speedy floor refresh

Vacuum or sweep visible areas swiftly.

● Closet touch-up

Declutter and organize clothes and accessories quickly.

● Fresh linens

Change pillowcases for a quick refresh.

BATHROOM

● Speedy shower

Wipe down surfaces and remove visible soap scum.

● Swift sink clean

Quickly clean the sink, mirror, and countertops.

● Speed clean the toilet

Address the bowl and seat in a few moments.

● Cabinet check

Organize and wipe down a few shelves promptly.

● Fast floor sweep

Sweep the bathroom floor for a quick touch-up.

Quick Cleaning SUPPLIES CHECKLIST

- All-purpose cleaner
- Dish soap
- Glass cleaner
- Stainless steel cleaner
- Oven cleaner
- Microfiber cloths
- Sponges
- Scrub brush
- Rubber gloves
- Baking soda
- Vinegar
- Paper towels
- Dusting spray
- Furniture polish
- Carpet or upholstery cleaner
- Vacuum cleaner
- Microfiber cloths
- Feather duster
- Lint roller
- Glass cleaner
- Paper towels

BEDROOM

- Dusting spray/furniture polish
- Microfiber cloths
- Vacuum cleaner or broom
- Mattress cleaner or freshener
- Linen spray/fabric refresher
- Window cleaner
- Glass cleaner
- Paper towels

BATHROOM

- Toilet bowl cleaner
- Tile and grout cleaner
- Shower cleaner
- Disinfecting wipes
- Toilet brush
- Glass and mirror cleaner
- Microfiber cloths
- Sponges
- Rubber gloves

GENERAL CLEANING

- Broom and dustpan
- Mop or steam mop
- Bucket
- Trash bags
- Cleaning caddy or basket
- Storage containers for organizing
- Step ladder
- Extension duster

NOTES

MASTER TO DO LIST

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